

RTC Business Operations Plan: Safe Start Washington



(as of June 2, 2020; and subject to revision at any time)

For specific references and resources, utilize [Safe Start Washington](#) documentation as published by the state of Washington.

Activities	Phase 1	Phase 2	Phase 3	Phase 4
Business Offices	Closed to non-essential activity; Telework strongly encouraged; travel restrictions	Open with occupancy limits; telework strongly encouraged; essential travel optional	Open with occupancy limits (i.e. rotational staffing plan); telework optional; essential and non-essential travel optional	Open; telework conditional agreements; all travel optional
Board Meetings	Online	Online	Online (evaluate in-person option and meeting room logistics to promote social distancing)	In-person meetings (special meeting room accommodations)
Committee and Project Specific Meetings	Online	Online, small on-site meetings (no more than 5 people in attendance)	Online option, small group meetings (contingent with meeting room size and logistics to promote social distancing)	In person meetings (contingent upon meeting room accommodations). Online options available

WASHINGTON'S PHASED APPROACH

Modifying Physical Distancing Measures as we Reopen the State

INDIVIDUALS AND BUSINESSES SHOULD FOLLOW ALL REQUIREMENTS LISTED ABOVE DURING ALL PHASES



Phase 1



Phase 2



Phase 3



Phase 4

High-Risk Populations*

Continue to Stay Home, Stay Healthy

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Resume public interactions, with physical distancing

Recreation

Some outdoor recreation (hunting, fishing, golf, boating, hiking)

Outdoor recreation involving fewer than 5 people outside your household (camping, beaches, etc.)

- Outdoor group recreational sports activities (5-50 people)
- Recreational facilities at <50% capacity (gyms, public pools, etc.)
- Professional sports without audience participation (horseracing, baseball, etc.)

Resume all recreational activity

Gatherings (social, spiritual)

- None
- Drive-in spiritual service with one household per vehicle

Gather with no more than 5 people outside your household per week

Allow gatherings with no more than 50 people

Allow gatherings with >50 people

Travel

Essential travel and limited non-essential travel for Phase I permissible activities

Essential travel and limited non-essential travel for Phase I & II permissible activities

Resume non-essential travel

Continue non-essential travel

Business/Employers

- Essential businesses open
- Existing construction that meets agreed upon criteria
- Landscaping
- Auto/RV/Boat/ORV sales
- Retail (curb-side pick-up orders only)
- Car washes
- Pet walkers

- Remaining manufacturing
- Additional construction phases
- In-home/domestic services (nannies, housecleaning, etc.)
- Retail (in-store purchases allowed with restrictions)
- Real estate
- Professional services/office-based businesses (telework remains strongly encouraged)
- Hair and nail salons/barbers
- Pet grooming
- Restaurants <50% capacity table size no larger than 5

- Restaurants/taverns <75% capacity/ table size no larger than 10
- Bar areas in restaurant/taverns at <25% capacity
- Movie theaters at <50% capacity
- Customer-facing government services (telework remains strongly encouraged)
- Libraries
- Museums
- All other business activities not yet listed except for nightclubs and events with greater than 50 people

- Nightclubs
- Concert venues
- Large sporting events
- Resume unrestricted staffing of worksites, but continue to practice physical distancing and good hygiene

* High-risk populations are currently defined by CDC as: persons 65 years of age and older; people of all ages with underlying medical conditions (particularly not well controlled), including people with chronic lung disease or moderate to severe asthma, people who have serious heart conditions, people who are immunocompromised, people with severe obesity, people with diabetes, people with chronic kidney disease undergoing dialysis, and people with liver disease; people who live in a nursing home or long-term care facility.