



STAFF REPORT/RESOLUTION

TO: Southwest Washington Regional Transportation Council Board of Directors
FROM: Matt Ransom, Executive Director
DATE: April 30, 2019 
SUBJECT: **Unified Planning Work Program for Fiscal Year 2020,
Resolution 05-19-10**

AT A GLANCE - ACTION

The action requested is adoption of Resolution 05-19-10 to adopt RTC's FY 2020 Unified Planning Work Program (UPWP). RTC's UPWP is prepared annually as a requirement for the receipt of federal and state transportation planning funds and is consistent with RTC's calendar year 2019 Work Plan and Budget. The UPWP documents the transportation planning activities carried out to comply with federal and state requirements and provides a coordination function among jurisdictions planning within the metropolitan area.

INTRODUCTION

The Unified Planning Work Program (UPWP) is prepared annually and documents the transportation planning activities to be carried out by RTC as the Metropolitan Planning Organization (MPO) for Clark County (within the Portland-Vancouver metropolitan area). Transportation planning activities are performed in response to the requirements of all MPOs outlined in federal regulations; United States Code (USC) Titles 23 and 49. RTC's FY 2020 UPWP (see attached document) covers a one year period from July 1, 2019 to June 30, 2020. The UPWP is consistent with RTC's calendar year 2019 Work Plan and Budget adopted by the RTC Board in December 2018 (RTC Board Resolution 12-18-29). In addition to describing upcoming transportation planning activities, the UPWP also details the funding sources and plans for implementation of the transportation planning program.

The FY 2020 UPWP document outlines regional transportation planning activities focused in four major sections: (1) Regional Transportation Planning Program, (2) Data Management, Travel Forecasting, Air Quality, and Technical Services, (3) Regional Transportation Program Coordination and Management, and (4) Transportation Planning Activities of State and Local Agencies.

The UPWP must be developed by the MPO in cooperation with state Department of Transportation and transit operators. As a federally designated Transportation Management Area (TMA) serving the Clark County region (23 CFR § 450.308), the RTC's UPWP includes a discussion of the planning priorities facing the metropolitan planning area. The UPWP work tasks carry out the requirements of regional transportation planning per 23 CFR § 450.306, and the work program is structured to describe who will perform the work, schedule for work completion, the resulting products, proposed funding and sources of federal and matching funds.

POLICY IMPLICATION

The UPWP is expected to set in place a program to implement federal, state, and local transportation planning emphasis areas (PEAs). The Federal Highway Administration, the Federal Transit Administration, and Washington State Department of Transportation annually identify transportation PEAs to be addressed in the metropolitan and statewide transportation planning processes. The PEAs are outlined on pages x through xvi of RTC's FY 2020 UPWP. Federal emphasis continues to be implementation of the FAST Act including implementation of performance based planning and programming. Performance based planning requires establishing performance measures, performance monitoring and setting of transportation performance targets as established under the previous federal transportation act, MAP-21. Other federal emphasis areas are regional planning cooperation to ensure cooperation and coordination across MPO boundaries and "ladders of opportunity" to address transportation connectivity gaps which may hamper access to essential services. Carrying out a metropolitan transportation planning program that meets the requirements of 23 CFR 450.308 and 23 CFR 420.111; 49 USC § 5303, 49 USC § 5305 and FTA Circular 8100.1C will continue with adoption of RTC's FY 2020 UPWP. This includes addressing the federal transportation planning factors outlined on page xiii of RTC's FY 2020 UPWP.

Stakeholder Review

The Regional Transportation Advisory Committee (RTAC) helps to develop the UPWP and has opportunity to review drafts throughout the development process. The RTC Board had opportunity to review the draft document at its April 2, 2019 meeting.

The Portland-Vancouver metropolitan area is served by two MPOs; RTC serves the Washington portion of the region and Metro serves the Oregon portion. In a bi-state region, the MPOs must cooperate and coordinate development of their respective UPWPs (see attached Metro 2019-2020 UPWP). RTC and Metro staff participated in the Federal and State UPWP review meetings held at both MPOs on March 6, 2019. Public notice of the draft FY 2020 UPWP was published on the RTC's website and no public comments have been received to date.

The RTC's Regional Transportation Advisory Committee reviewed the proposed FY 2020 UPWP at the April 19 RTAC meeting and recommended RTC Board adoption.

BUDGET IMPLICATION

The FY 2020 UPWP budget is consistent with and extends from RTC's 2019 Work Plan and Budget adopted by the RTC Board in December 2018. Annual revenue sources assumed in the FY 2020 UPWP include an estimated: \$626,000 in Federal Highway Administration (FHWA) PL funds; \$197,000 in Federal Transit Administration (FTA) funds; \$176,127 in state Regional Transportation Planning Organization (RTPO) funds; and \$188,000 of local funds (member dues). Final allocations by FHWA, FTA and the State will be set in fall 2019, and RTC member dues are collected in January of each year. Should the assumed funding allocations change significantly during the FY 2020 UPWP, the Work Program will be amended accordingly.

ACTION RECOMMENDED

Adopt the FY 2020 Unified Planning Work Program and authorize the Executive Director to file applications for regional transportation funding, to execute grant agreements, and to file any assurances or required documentation relating to the FY 2020 UPWP.

ACTION REQUESTED

Adoption of Resolution 05-19-10, "Unified Planning Work Program for Fiscal Year 2020".

ADOPTED this 7th day of May 2019, by the Southwest Washington Regional Transportation Council.

SOUTHWEST WASHINGTON
REGIONAL TRANSPORTATION COUNCIL

ATTEST:

Anne McEnery-Ogle
Chair of the Board

Matt Ransom
Executive Director

Attachments: RTC's FY 2020 UPWP
Metro's 2019-2020 UPWP