



## STAFF REPORT/RESOLUTION

**TO:** Southwest Washington Regional Transportation Council Board of Directors  
**FROM:** Matt Ransom, Executive Director  
**DATE:** January 29, 2019   
**SUBJECT:** **Regional Grant Allocation and 2019-2022 TIP Amendment, Resolution 02-19-02**

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### AT A GLANCE - ACTION

*The action of the Board is to amend the Transportation Programming Guidebook to add policy for distributing regional federal funding increases and amend the Transportation Improvement Program utilizing this policy. This would provide an additional \$1.5 million in regional federal funds to the next priority projects based on the 2018 regional grant selection process.*

### INTRODUCTION

Since the Transportation Improvement Program was adopted in October of 2018, the region received notice of our 2018 federal allocations for the STBG, CMAQ, and TA programs. RTC staff was very conservative in estimating our 2018 CMAQ allocation, due to revisions of the statewide CMAQ formula. Overall federal allocations were up in 2018 and the CMAQ change was minimal, resulting in approximately \$1 million in CMAQ funds and \$500,000 in STBG funds that were not programmed for regional projects.

In 2009, the RTC Board adopted a policy that states, "If additional funds become available mid-year, projects or funding can be added based on the most recent project evaluation/ranking process." Since this policy was not needed in recent years, the policy was not carried forward into the Transportation Programming Guidebook.

The action requested is to amend the Transportation Programming Guidebook to add policy for distributing regional federal funding increases and amend the Transportation Improvement Program utilizing this policy.

The Regional Transportation Advisory Committee reviewed this policy change and TIP amendment at their January 2019 meeting and has recommended RTC Board adoption.

### TRANSPORTATION PROGRAMMING GUIDEBOOK

The Transportation Programming Guidebook provides member agencies background information, policies, and procedures for the development of the region's Transportation Improvement Program. Staff is proposing that the following policy be added to the Transportation Programming Guidebook.

**Policy 4.9 – Increase in available federal funds.** If additional regional federal funds become available during the year, funding can be allocated to projects based on the most recent regional project evaluation and ranking process. *(RTAC and RTC Board action would be required).*

### **PROPOSED TIP AMENDMENT**

Using the 2018 regional grant evaluation and ranking of projects, the funds would be allocated as follows:

#### CMAQ Program

The construction of C-TRAN's Mill Plain BRT is the top ranked CMAQ project and C-TRAN would receive their full CMAQ selection. This would switch \$1 million currently programmed under the STBG program to CMAQ funding, providing C-TRAN a total of \$3 million in CMAQ funds. No additional CMAQ funds are available for additional projects.

#### STBG Program

With the change in funding on the Mill Plain BRT project, \$1.5 million would be available for the next prioritized STBG project. Clark County's NE 99<sup>th</sup> Street project construction was only partially funded, and would receive their full request for construction (\$1,450,000 STBG increase). The remaining \$50,000 will be carried into the 2019 grant selection process.

The attached STIP project record reports provide additional project information.

### **POLICY IMPLICATION**

This funding policy will provide a fair method of dealing with the infrequent circumstance when significant additional federal funds become available between grant cycles. Additional federal funds will be allocated based on the most recent project selection process. This will result in addition funding certainty for local agencies and improve project delivery.

The additional \$1.5 million programmed for the NE 99<sup>th</sup> Street project would be financially constrained and consistent with the Regional Transportation Plan and other state and federal requirements.

### **BUDGET IMPLICATION**

Action on this resolution will provide additional \$1.5 million in regional federal funds for regionally significant projects. This will change the \$3 million in regional federal funding for the Mill Plain BRT project to only CMAQ funds and provide an addition \$1.45 million in STBG funds for the NE 99<sup>th</sup> Street project. Both projects would receive their full allowable funding under the 2018 regional grant selection process.

**ACTION REQUESTED**

Adoption of Resolution 02-19-02, which shall modify the Transportation Programming Guidebook, Regional Grant Allocation and approve a 2019-2022 TIP Amendment.

ADOPTED this 5<sup>th</sup> day of February 2019, by the Southwest Washington Regional Transportation Council.

SOUTHWEST WASHINGTON  
REGIONAL TRANSPORTATION COUNCIL

ATTEST:

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Anne McEnery-Ogle  
Chair of the Board

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Matt Ransom  
Executive Director

Attachments: Transportation Programming Guidebook, Page 20  
STIP Project Records

exception should be considered. The approval of a cost exception must be financially feasible and requires approval of both RTAC and the RTC Board.

**Policy 4.9 – Increase in available federal funds.** If additional regional federal funds become available during the year, funding can be allocated to projects based on the most recent regional project evaluation and ranking process.

## **Project Delivery/Obligation**

**Policy 5.1 – The first two-years of the TIP are selected and are considered to be the regionally agreed to list of projects.** Only projects programmed in the first two years of the TIP can proceed with obligation.

**Policy 5.2 – Local agencies are required to notify RTC staff within 30 days of project obligation or obligation modification of all STBG, CMAQ, and TA funds.** The preferred method would be forwarding, via e-mail, a copy of the executed Local Agency Agreement or Local Agency Agreement Supplement.

**Policy 5.3 –Project phase obligation date will be tied to the calendar year of project funding award.** This will generally be the fourth year of the new TIP after project selection.

**Policy 5.4 – Project obligation must be made by August in the year obligation is required.** Due to the time involved in processing an obligation request, the obligation request must be made by August to meet regional obligation targets.

**Policy 5.5 – Preliminary engineering funds must be obligated by August of the year the project phase is programmed.**

**Policy 5.6 – Right-of-way and construction funds can be delayed one year.** For example, if right-of-way or construction funds are programmed in year 2019, funds must be obligation by August 2020.

**Policy 5.7 – By January of each year, RTC staff will notify agencies of all projects that must be submitted for obligation by August of that year.**

**Policy 5.8 - If a project cannot make the August obligation deadline, the sponsoring agency must contact RTC in writing by March 1<sup>st</sup> of that year.** If a project does not meet the required obligation deadline, including allowable one-year delay, one of the following actions will be taken:

**Policy 5.8.1 – If delay is likely to impact regional obligation authority all future funds will be removed from the project.** RTC staff will develop a strategy to meet the obligation target which will be approved by RTC Board. The delayed project can seek funding in future call for projects without an increase in regional federal funds.

**Policy 5.8.2 – If delay is not likely to impact regional obligation authority, a project delay exception can be sought.** The request must be in writing and explain the circumstances for the project delay and why the delay should be

Washington State S. T. I. P.

2019 to 2022

(Project Funds to Nearest Dollar)

MPO/RTPO: RTC

Y Inside

N Outside

January 22, 2019

County: Clark

Agency: C-TRAN

Func Cls	Project Number	PIN	STIP ID	Imp Type	Total Project Length	Environmental Type	RW Required	Begin Termini	End Termini	Total Est. Cost of Project	STIP Amend. No.
14			CTRAN001	23	10.000	DCE	Yes	Downtown Vancouver	East Vancouver	25,637,000	19-02AdMod

Mill Plain Bus Rapid Transit

This project constructs transit improvements needed to provide Bus Rapid Transit (BRT) service along Mill Plain Blvd. Improvements primarily include, but are not limited to, the construction of BRT bus stations.

**Funding**

Phase	Start Date	Federal Fund Code	Federal Funds		State Fund Code	State Funds	Local Funds	Total
			Federal	Funds				
PE	2019			0		0	3,775,000	3,775,000
RW	2019			0		0	1,100,000	1,100,000
CN	2022	CMAQ		3,000,000		0	17,762,000	20,762,000
<b>Project Totals</b>				<b>3,000,000</b>		<b>0</b>	<b>22,637,000</b>	<b>25,637,000</b>

**Expenditure Schedule**

Phase	1st	2nd	3rd	4th	5th & 6th
PE	3,775,000	0	0	0	0
RW	0	1,100,000	0	0	0
CN	0	0	0	20,762,000	0
<b>Totals</b>	<b>3,775,000</b>	<b>1,100,000</b>	<b>0</b>	<b>20,762,000</b>	<b>0</b>

Agency Totals for C-TRAN	Federal Funds		State Funds	Local Funds	Total
	Federal	Funds			
		3,000,000	0	22,637,000	25,637,000

Washington State S. T. I. P.

2019 to 2022

(Project Funds to Nearest Dollar)

MPO/RTPO: RTC

Y Inside

N Outside

January 22, 2019

County: Clark

Agency: Clark Co.

Func Cls	Project Number	PIN	STIP ID	Imp Type	Total Project Length	Environmental Type	RW Required	Begin Termini	End Termini	Total Est. Cost of Project	STIP Amend. No.
16			WA-10684	04	1.100	CE	Yes	NE 94th Avenue	Vicinity of NE 117th Avenue	21,223,000	19-02AdMod

NE 99th Street

Reconstruct existing roadway to arterial standard. Construct a new section of roadway segment across the landfill to complete the corridor gap. Intersection improvements may include roundabout(s), signal(s) and/or stop control. Environmental/storm water, and utilities will be installed and/or improved.

**Funding**

Phase	Start Date	Federal Fund Code	Federal Funds		State Fund Code	State Funds	Local Funds	Total
			Federal	Fund Code				
PE	2020	STP(UL)	150,000			0	860,000	1,010,000
RW	2020		0			0	2,146,000	2,146,000
CN	2021	STP(UL)	3,850,000			0	14,217,000	18,067,000
<b>Project Totals</b>			<b>4,000,000</b>			<b>0</b>	<b>17,223,000</b>	<b>21,223,000</b>

**Expenditure Schedule**

Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	360,000	150,000	0	0
RW	0	566,000	500,000	0	0
CN	0	0	11,534,000	6,533,000	0
<b>Totals</b>	<b>0</b>	<b>926,000</b>	<b>12,184,000</b>	<b>6,533,000</b>	<b>0</b>

Agency Totals for Clark Co.	Federal Funds		State Funds	Local Funds	Total
	Federal	Fund Code			
	4,000,000		0	17,223,000	21,223,000