



STAFF REPORT/RESOLUTION

TO: Southwest Washington Regional Transportation Council Board of Directors
FROM: Matt Ransom, Executive Director
DATE: May 29, 2018 
SUBJECT: **Inter-Municipality Lease between Southwest Washington Regional Transportation Council and Clark County, Resolution 06-18-12**

AT A GLANCE - ACTION

The proposed Resolution would authorize the Executive Director sign an Inter-Municipality Lease with Clark County.

INTRODUCTION

The Southwest Washington Regional Transportation Council (RTC) has been a commercial lease tenant to Clark County, occupying space in the Public Service Center since 2005. RTC's most current lease expired on December 31, 2016. Since that time, RTC has been subject to the prior lease terms on a month-to-month basis.

In the past year, RTC has both reviewed its office space needs, and Clark County has done the same. In 2017 RTC agreed in concept to move its office space within the Public Service Center, and enter into a new lease. The proposed lease with Clark County is presented for RTC Board review. Current schedules provide that RTC will relocate its offices within the month of June, and the new lease would be effective upon that move date.

POLICY IMPLICATION

None.

BUDGET IMPLICATION

None. RTC's YR 2018 Work Program and Budget (Resolution 12-17-22) reflects the proposed lease costs and associated office relocation expenses.

ACTION REQUESTED

Adoption of Resolution 06-18-12 authorizes the Executive Director to sign an Inter-Municipality Lease with Clark County.

ADOPTED this _____ day of _____ 2018,
by the Southwest Washington Regional Transportation Council.

SOUTHWEST WASHINGTON
REGIONAL TRANSPORTATION COUNCIL

ATTEST:

Ron Onslow
Chair of the Board

Matt Ransom
Executive Director

Attachment: Inter-Municipality Lease