



MEMORANDUM

TO: Southwest Washington Regional Transportation Council Board of Directors
FROM: Matt Ransom, Executive Director 
DATE: March 31, 2015
SUBJECT: **Annual Contributions Paid by RTC Member Agencies**

AT A GLANCE – INFORMATION

The purpose of this memorandum is to determine the amount of annual contributions payable to RTC by member agencies for RTC’s FY 2016 Unified Planning Work Program and calendar year budgets.

BACKGROUND

Pursuant to the Bylaws of the RTC, at each April meeting of the Board, the Board shall determine the amount of annual contributions payable to the Corporation by the member agencies for the succeeding fiscal and budgetary years.

CURRENT STATUS

The annual contribution (Dues) paid by member agencies was set at formation of the Corporation: July 1992. The dues formula was set by the Board and is based roughly on three factors: board representation, population, and program issues/support. The dues formula and total contribution per member agency has remained unchanged since 1992. New members added since July 1992 have been assessed a Dues payment upon inclusion.

The total dues collected by the RTC on an annual basis currently stands at \$104,500 per year. Dues are collected in January of each year, upon implementation of the current year Annual Budget.

Member Dues provide an important source of revenue for operating RTC and ensuring compliance with the state and federal program mandates. RTC is largely funded by State and Federal grants. The Dues are used primarily for local matching funds for Federal grants. The Dues are applied to the minimum required grant match to make use of those operating funds.

YR 2015/2016 EVALUATION

The proposed Dues of \$104,500 are sufficient to provide the anticipated Federal grant match obligation identified in the proposed FY 2016 Unified Planning Work Program. However, looking forward, there may be some value in evaluating the Dues formula, to ensure long-term financial sustainability and sufficient local match.

RECOMMENDATION

No changes to the current Dues formula are recommended for the FY 2016 Unified Planning Work Program.

NEXT STEPS

The FY 2016 Unified Planning Work Program will be prepared utilizing the current Dues contribution assessment of \$104,500.00.

Attachment:

RTC Member Dues (*effective January 1, 2015*)

RTC Member Dues

Effective: January 1, 2015

For: RTC Calendar Year 2015 Budget and Fiscal
Year 2016 Unified Planning Work Program.

Clark County	\$ 36,300
C-TRAN	\$ 25,000
City of Vancouver	\$ 21,300
City of Camas	\$ 3,500
City of Washougal	\$ 2,400
City of Ridgefield	\$ 900
City of Battle Ground	\$ 3,100
City of La Center	\$ 400
Town of Yacolt	\$ 400
Port of Vancouver	\$ 4,000
Port of Camas/Washougal	\$ 2,000
Port of Ridgefield	\$ 700
Klickitat County	\$ 500
Skamania County	\$ 500
City of Stevenson	\$ 500
City of White Salmon	\$ 500
Port of Skamania County	\$ 500
Port of Klickitat	\$ 500
City of North Bonneville	\$ 500
City of Goldendale	\$ 500
City of Bingen	\$ 500
Total	\$ 104,500