



**MEMORANDUM**

**TO:** Southwest Washington Regional Transportation Council Board of Directors  
**FROM:** Dean Lookingbill, Transportation Director  
**DATE:** December 4, 2012  
**SUBJECT:** **RTC Transportation Director Agreement, Resolution 12-12-25**

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**BACKGROUND**

Following the November Board meeting, an evaluation subcommittee met to conduct the annual performance evaluation of the Transportation Director. The subcommittee has recommended a 2013 Work Plan and Employment Agreement.

**POLICY IMPLICATION**

The adoption of this resolution identifies the 2013 Work Plan for the Transportation Director and establishes the terms of employment between the RTC Board and the Director.

**BUDGET IMPLICATION**

The adopted 2013 RTC Budget provides for the compensation program for the Transportation Director as identified in the Employment Agreement.

**ACTION REQUESTED**

Adoption of RTC Transportation Director Agreement, Resolution 12-12-25 that authorizes the RTC Chair to sign the Employment Agreement with the Transportation Director.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_ 2012,

by the Southwest Washington Regional Transportation Council.

SOUTHWEST WASHINGTON  
REGIONAL TRANSPORTATION COUNCIL

ATTEST:

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Marc Boldt  
Chair of the Board

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Dean Lookingbill  
Transportation Director